

HOYT LAKES PUBLIC LIBRARY

February 13, 2025

The meeting was called to order at 5:01 p.m. by Chair Holly Gross. Present: Sue Sowers, Sharon Nelson, Sheri Zins, Shelly Leffel, Sarah Royseth and Council Liasson Jill Eckman.

MINUTES from Jan 23 were read and one change was noted. Shelly Leffel was absent for cause. A motion was made by Sarah and seconded by Sheri to approve the amended Jan 23 minutes. Unanimously carried.

TREASURER'S REPORT: The Treasurer's Report was read and approved. A motion was made by Sarah and seconded by Sharon to approve the Treasurer's Report. Unanimously carried.

LIBRARIAN'S REPORT: There were 10 new registrations in Jan. Local usage was 90%. TalkBox had 1 use. Downloadable items and Hoopla total 376. Hoopla usage was 168. ILL's sent out were 178. ILL's received were 146. The total circulation for Jan was 1148. Computer usage was 61. A motion was made by Sarah and seconded by Holly to approve the Librarian's Report. Unanimously carried.

NEW INVOICES: The invoices were discussed. A motion was made by Shelly and seconded by Sharon to approve the new invoices. Unanimously carried.

OLD BUSINESS:

1. Sharon and Sarah interviewed candidate Michele Lammi on Feb 6. Based on her qualifications and vision for the HLPL, they recommended her hiring to the Board. After some discussion, the Board unanimously approved her hire offer at 90% pay through 6 month probation and 8 years seniority to prorate her part time years. Roll call was taken: Sarah yea, Sharon yea, Shelly yea, Sheri yea, and Holly yea. Michele was presented the offer and accepted. Her new position will begin April 1.
2. The craft swap had over 40 ppl "shop" with craft donations filling 3 tables.
3. Blind Date with a Book is ongoing for the month of February.
4. The Adult Reading program has 56 participants traveling the North Country Trail. 30 are using manual tracking and 26 are using the Beanstack App

NEW BUSINESS:

1. The Clerk job description was approved as HS diploma or equivalent. A motion was made by Sheri and seconded by Shelly to approve the Clerk job description. Unanimously carried.
2. Upcoming programs:
 - a. Tuesday Creations/Spa Day, Feb 18 at 11am
 - b. Feb 28, last day of Adult Winter Reading program
 - c. March 13, Movie "White Bird" at 1pm
3. Policies no longer needed: Library Laptop Checkout and Use Policy; Laptop Usage Agreement; Teen Space Policy. A motion was made by Sarah and seconded by Holly to remove these policies. Unanimously carried.

The next Library Board meeting will be Tuesday March 11, 2025 at 5:00pm.

A motion was made by Sharon and seconded by Holly to adjourn at 6:04 pm. Unanimously carried.

Respectfully submitted,
Sarah Royseth